## How To Change 401K: Change Contribution



Step 1: Log Into Fidelity <u>https://nb.fidelity.com/public/nb/default/home</u> Step 2: Register as a New User or Log In if an account has already been created.

Fidelity NetBenefits
Welcome
U.S. Employees Outside U.S. Employees
Username
Password
Remember Me Forgot login?
Log In
Register as a new user FAQs

## Step 3: Go to Menu

Step 4: Select Crestwood Behavioral Health Retirement Savings



Step 5: Select Contributions



Step 6: Select Contribution Amount



## **Contribution Amount**

Manage Your Contribution Amount

Contribution Amount

view or update the amount you contribute to your retirement savings plan.

Step 7: Add New Election to Desired Election Step 8: Select Change Contribution Amount



periods depending upon your plans rules and when your employer makes your requested payroll change.

Change Contribution Amount

Step 9: Review and Submit Contribution Amounts

Review and Submit Contribution Amount

Your changes appear below. To complete your transaction, click Submit. To change your contribution amount, click Previous.

Contributions	Current	Desired
Contribution Amount		
PRE-TAX	10%	11%
Contribution Amount Total	10%	11%

When you click Submit, a confirmation page will be displayed, which you may print and save for your records.

< Previous Submit</p>